



Our Vision

To inspire a love of learning

St Gilbert's Church of England Primary School

Foundry Road Stamford Lincolnshire PE9 2PP

22th October 2020

Dear Parents and Carers

As we finish the first term of school, I am writing to you all with further arrangements for drop off and collection in Term 2.

I have closely monitored the current arrangements which we have in place and believe that they largely work well but with the weather becoming more inclement as we enter the Autumn and Winter months, it is necessary to amend some of the organisation to make sure we all enter and leave school safely, and hopefully warm and dry!

Drop off of pupils in the morning

From the beginning of Term 2, we will continue to enter the school via the field and to stagger start times for different year groups. However, all children will come directly into school. All children know which entrance they now use but they will be greeted by senior members of staff and one of the Teaching Team linked to their year groups who will support and direct them. Other teaching and support staff will be present in the classrooms to greet the children and settle them for the day. **It is important that all pupils are prompt to school.**

Times for entrance into school will be as follows (**please note the changes**):

Year Groups	Drop off
EYFS	8:30am
Years 1.2	8:35am
Years 3.4	8:40am
Years 5.6	8:45am

All siblings should continue to arrive together and go straight into school.

Since the weather will have continued to change, it would help us if your child/ren could bring their school shoes to school to change into. It may be that you choose for them to wear their wellington boots or trainers to school and then we will oversee them changing into their school shoes. On a PE day, the children will also need to bring in a pair of school shoes to change into after their lesson.

All parents **must** socially distance from each other and once again, I ask that all parents leave the school site immediately and not stay to mingle. Cases are rising in our local area and we must endeavour to protect our school and wider community as much as possible.

OPERATION ENCOMPASS
In every force. In every school. For every child.

Headteacher: Miss F Dicker
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On leaving the school site, parents will be able to use the current exit and also the top playground so that greater social distancing can be achieved. Please can all parents not congregate at the gates. We have had concerns raised by some parents about not being able to safely enter or leave the school site, as they are not able to socially distance due to the groups stopping and chatting. Should you wish to meet together, I would be grateful if you would move further up or down Foundry Road so all are safe.

Collection at the end of the day

Collection will continue to follow the same process. The only difference will be the timings and the organisation of who is collected at what time. Times and groupings have been changed to help avoid bottlenecks and a lack of social distancing.

Year Groups	Pick up
EYFS	2:55pm
Years 1.2	3:00pm
Years 3.4	3:10pm
Years 5.6	3:15pm

If you have a sibling to collect at a later time, please ensure you socially distance on the field whilst you wait. Please also be prompt for collection of all siblings as some pupils are waiting for an extended period with their class teacher before they are collected.

Once again, on leaving the school site, parents will be able to use the current exit and also the top playground so that greater social distancing can be achieved.

May I wish you all a wonderful half term and look forward to seeing you all on Tuesday 3rd November, 2020.

Kind regards

Miss F Dicker
Headteacher



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