



Our Vision

To inspire a love of learning

St Gilbert's Church of England Primary School

Foundry Road Stamford Lincolnshire PE9 2PP

Friday 28th May 2021

Dear Parents and Carers

We have been directed by the Department of Education and Public Health that track and trace procedures will need to remain in place over the Half Term holiday. Schools continue to play an important role in contact tracing for those pupils and staff who attend school. Staff will therefore be on call during the required period and conduct any contact tracing in line with the guidance below.

More than 48 hours since being in school

Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the **school should not be contacted**. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

Within 48 hours of being in school

Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school has been asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school. Please follow the procedures below should you need to contact us.

1. Please contact the school on 07598 934182 should your child develop any symptoms within 48 hours of being in school. This means any symptoms between Friday 28th May 3:00pm and Sunday 30th May 3:30pm. Parents will be asked to leave their name, their child's name, a message and contact details. Please ensure you do not delay in getting your child tested so that we can contact all those who have been in close contact with your child as soon as possible.
2. Once you know the result, please contact the school immediately on 07598 934182 and we will begin the process of contacting parents and advising Public Health if it is a positive result.
3. Should we need to contact parents, we will send you an initial text and then follow it up with a letter to confirm arrangements.

Please be advised that where pupils are required to self-isolate due to contact with a positive case **after** the 48 hour period, we do not need to be contacted regarding any impact on absence until the beginning of the new academic term.

May I wish you a restful and enjoyable Easter break.

Kind regards

Miss F Dicker
Headteacher


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In every force. In every school. For every child.

Headteacher: Miss F Dicker
Company No. 8321824
T: 01780 762400
enquiries@stgilberts.co.uk

