



CHARGING POLICY

2020/21

Document Control	
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Basic Principle

The basic principle is that education for registered pupils in maintained schools should be free of charge if it:

- takes place in schools hours (i.e. the hours when the school is in session not counting the midday break) or
- is outside school hours but is a part of the National Curriculum or statutory religious education.

Activities in School Hours

The governors' wish the many activities provided during school time to enhance delivery and understanding of the curriculum to continue. The activities may be funded by voluntary contributions from the parents, the PTA or school budget.

These contributions will be genuinely voluntary and it will be made quite clear to parents that there is

- (a) no obligation to contribute
- (b) the pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request.

It will be made clear to the parents that these types of activity can only continue if funded by voluntary contributions. Also it will be made equally clear that the activity would not take place if parents were reluctant to support it.

If there is less than 100% response a decision will be made by the Headteacher whether to pursue the activity. If the activity is to continue, the shortfall in contributions will be met by School Fund or the PTA.

Residential visits or activities taking place wholly or mainly out of school hours

The governors will allow the full cost of the following to be charged:-

- (a) a pupil's travel;
- (b) a pupil's board and lodging;
- (c) materials, books, instruments and other equipment;
- (d) entrance fees to museums, castles, theatres etc.
- (e) insurance;
- (f) the provision of teaching staff engaged specifically for the purpose of providing the activity, if charged.

Any parent in receipt of Income Support, Income-based Job Seeker's Allowance, Income-related Employment and Support Allowance, Support under part VI of the Immigration and Asylum Act 1999, Child Tax Credit (provided that Working Tax Credit is not also received and the family's gross income does not exceed £16,910), Working Tax Credit run-on, Universal Credit and the guaranteed element of Pension Credit will be able to receive partial remission of the costs, this is accounted for in the annual schools budget set by the governors.

The school will also assist with the cost of any activity if the child is in receipt of Pupil Premium grant. (see PPG policy).

Individual/Small Group Music Instrumental Teaching

With effect from September 2020 the process for booking and paying for music lessons and instrument hire from the Lincolnshire Music Service (LMS) is changing.

From September 2020 the parents will book and pay for music lessons directly with LMS :
<https://www.lincsmusicservice.org/learning-an-instrument/individual-small-group-tuition>

These activities may take place both during the school day and outside school hours.

LOAN OF SCHOOL INSTRUMENTS

- School owned instruments on loan become the responsibility of the pupil's parents/guardians. Parents/guardians are therefore strongly recommended to insure instruments for all risks.
- Pupils who use school instruments will be encouraged to purchase their own when they reach a suitable standard to free school/County instruments for new pupils.

CHARGING

- All charging will be made directly by the parents to LMS in accordance with the prevailing Terms and Conditions and the time