

ST GILBERT'S CHURCH OF ENGLAND PRIMARY SCHOOL

TEMPORARY POST OF 1:1 TEACHING ASSISTANT

JOB DESCRIPTION



Purpose of Job

To work with individual children having special or particular needs, in accordance with the child's Education and Health Care Plan where appropriate and/or groups of children as directed by the teacher. To provide support to the Headteacher/Teacher across a range of child centred activities to promote child development and learning.

School Related

- Act in accordance with school policies and procedures and relevant legislation, particularly in relation to child protection and behaviour management.
- Assist with the planning and preparation of activities, and in the delivery of local and national initiatives
- Participate in the preparation of the classroom to ensure inclusion
- Monitor children's needs and reporting these to a designated person.
- Keep records as required by the school
- Have familiarity with outcomes as specified in the Education and Health Care Plan specific to the child.

Child Related

- Promote development and learning (physical, emotional, educational and social).
- Foster growth, self-esteem and independence, observe and record development
- Support a child with Sensory, Physical and Medical needs and administer medication if required
- Undertake all relevant training.
- Carry out reasonable daily personal care/hygiene duties and administer first aid if required specific to the child's needs
- Assist with the movement of the child and other children in, around and outside of the school environment, ensuring safety at all times.

The duties and responsibilities in this job description are not exhaustive. The postholder may be required to undertake other duties that may be required from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the postholder