



## **MINUTES**

**Date:** Friday 26<sup>th</sup> April 2019 – 9am

**Purpose:** PTA Meeting

**Location:** St Gilbert's School

**Parent Representatives:** **Vicki Miley (Chair), Kate Costella (Vice Chair), Vikki Chappell (Treasurer), Kate Willing (Secretary), Lucy Glen (Officer),** Siobhan Parkin, Lydia Brown, Jo Henchy, Hayley Hildred

**School Representatives:** **Miss Dicker**

**Apologies:** **Kate Jones (Officer),** Karen Neale, Chrissy Tressider, Isabel Howett, Louise Bellis

### **Meeting opened with welcome and introductions and the minutes from Thursday 27<sup>th</sup> February approved and signed.**

The PTA would like to thank all parents for their continued support and help in Term 4.

### **Financial Update**

The Treasurer's report for Term 4 was reviewed. Funds raised over the term was £730

- Bingo night - £115.91
- Mother's Day gifting - £145.28
- Book Sale - £90.23
- Easter egg raffle - £202.56
- 100 Club - £10
- Bags2School – £80
- Easy Fundraising - £86

As part of British Sugar's Our Community giving scheme they have pledged £350 to the school for outdoor improvements focusing on sport. Thank you Vikki Chappell for organising this.

### **Head Teacher Update**

- Playground – the bid for the playground resurfacing work was submitted last term and the school are waiting to hear the result of whether this is successful or not. A plan will be looked at to decide what the options are if this is unsuccessful.
- Music Room – The music room is about to be refurbished, thanks to the kind donations of both time and materials from parents and the local community.

# St Gilbert's Church of England Primary School PTA

Foundry Road ♦ Stamford ♦ Lincolnshire ♦ PE9 2PP



## Allocation of PTA Funds

As previously noted the PTA funds have been allocated to the following:

- £10,000 playground refurbishment works on the top and lower playgrounds
- £2,000 towards school trips (already funded £140 EYFS Oakham Castle, £163 Y5/6 Duxford and £216.20 Y6 Church Festival, £339 Y3/4 Food & Farming, £250 St G'S Nurture Group visit to Wilds Lodge, Y5 Wickstead Park coach costs)
- £2,000 towards Topic Weeks (already funded £250 Living Eggs, £150 Victorian Xmas and £345 Image Musical Theatre production of "The Selfish Giant")
- £2,000 for picnic benches
- £2,000 to take the whole school to the Xmas Panto on Thursday 19<sup>th</sup> December 2019 "Cinderella" at the Stamford Corn Exchange
- £1,200 towards Outdoor Learning
- £1,000 towards Music resources
- £1,000 for Year Group Wish List spends (already funded £247.39 classroom crosses)
- £500 for Y6 Leaver Books

## Term 5 Events

- **DISCO** – Wednesday 22<sup>nd</sup> May (original date changed due to SAT's). PTA and Parent Volunteers needed. VM to change booking process to a booking form.
- **2<sup>nd</sup> HAND UNIFORM SALE** – VM to arrange a uniform sale midterm.
- **100 CLUB** – May Draw – Friday 24<sup>th</sup> May
- **CAKE RAFFLE** – Friday 24<sup>th</sup> May – need to source a cake to raffle. Any volunteers?
- **BAKE SALE** – Friday 24<sup>th</sup> May straight after school – All proceeds from the Bake Sale will go to the World Wide Animal Federation. A group of Y6 children had asked to raise money for WWF. VM to liaise with Y6 and create poster and ask for donations of cakes.
- **FATHERS DAY GIFTS** – VC co-ordinating. Y5/6 mugs to be made last week of term so orders need to be submitted by Friday 17<sup>th</sup> May.

## Term 6 Events

- **SELF PORTRAIT TEA TOWELS** – KW co-ordinating. School have templates and will return by Friday 7<sup>th</sup> June. Order form to go out first week of the new term.
- **FROZEN FRIDAYS** – Start Friday 7<sup>th</sup> June. LG and KC co-ordinating. Volunteers to be requested.
- **SCOOTATHON** – Saturday 15<sup>th</sup> June. Co-ordinated by Isabel Howett, Chrissy Tresidder and Louise Bellis. Application forms to be returned by Friday 17<sup>th</sup> May. Volunteers needed for the day.
- **BAGS2SCHOOL** – VC to arrange date.
- **SPORTS DAY CAFÉ** – Thursday 20<sup>th</sup> June. KJ and VM to co-ordinate.
- **KS2 MOVIE NIGHT** – Thursday 4<sup>th</sup> July. VM to look into licensing and to agree movie with young governors.
- **100 CLUB** – June Draw – Friday 28<sup>th</sup> June and July Draw – Thursday 18<sup>th</sup> July

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**Summer Festival – Saturday 6<sup>TH</sup> July 12.00noon – 2.30pm**

- Raffle prizes – KC has started sourcing. KC to send through list of companies to request from so PTA committee members can confirm if they have a contact.
- Silent Auction – looking at doing a silent auction for high value prizes
- Theme for festival – VM looking at various suppliers to create a theme for the festival, i.e. Circus skills. KC to look into bubble companies.
- Local emergency services – Volunteer needed to speak to them about possibly turning up on the day for the children to look round a fire engine/ambulance
- Estate Agents/summer festival promotional boards – estate agents will pay the school a certain amount for every board that is put in a garden. Parents would need to agree to the board being put up. Miss Dicker agreed she was happy for this to go ahead. VM to contact local estate agents. KC to speak with her contact at Nest.
- Fine Foods would like to support and have offered to do cream teas.
- Becs Hoyles is supplying a football goal game
- Art House will organise a creative tent
- Miss Dicker will speak to staff to gauge uptake for a “teacher in the stocks” game
- The PTA would welcome any idea for games/stalls to make the event a success

Volunteers – if you would like to volunteer to help with the Summer Festival whether set up or manning a stall please let us know. The more volunteers we have the less time each person will need to spend helping. This is our biggest fundraiser.

## **Any Other Business**

Miss Dicker asked that the PTA work with school to look at fundraising initiatives for the 2019/2020 academic year. It was agreed there were a lot of overlapping fundraisers which school and the PTA would like to limit for next year.

The sleepers holding up the garden area in front of the KS1 building which lead up to the playground are in need of repair and/or replacement, and Miss Dicker wondered if anyone knows of any companies that could donate any? Please do get in touch if you could help or have a recommendation.

VM to produce a new parent's information pack and a date for the New Parents Picnic at Burghley Park.

**Next Meeting – Thursday 6<sup>th</sup> June 7.30pm Location TBC**