

# ST GILBERT'S CHURCH OF ENGLAND PRIMARY SCHOOL

## POST OF TEACHING ASSISTANT

### JOB DESCRIPTION



#### **PURPOSE OF JOB:**

To work with individual children having special or particular needs, in accordance with the child's statement where appropriate and/or groups of children as directed by the teacher. To provide support to the Headteacher\Teacher across a range of child centred activities to promote child development and learning.

#### **School Related**

- Act in accordance with school policies and procedures and relevant legislation, particularly in relation to child protection and behaviour management.
- Assist with the planning and preparation of activities, and in the delivery of local and national initiatives
- Monitor children's needs and reporting these to a designated person.
- Keep records as required by the school
- Have familiarity with all relevant statements of special educational needs specific to a child

#### **Child Related**

- Promote development and learning (physical, emotional, educational and social).
- Foster growth, self-esteem and independence, observe and record development
- Support those with special educational needs
- Carry out reasonable daily personal care/hygiene duties and administer basic first aid
- Assist with the movement of children in, around and outside of the school environment ensuring safety at all times.